

Say Yes Buffalo Internship Opportunity

Position: **Marketing & Promotions Intern**

Organization Name: The Buffalo News/The Sun

Location: 1 News Plaza, Buffalo, NY 14203

Website: www.buffalonews.com

Position Supervisor & Title: Brian Connolly, Publisher of the Sun

Internship Title: Marketing & Promotions Intern

Internship Duties and Responsibilities: Staffing of promo tables at events, planning and coordination of materials for events, submission of job requests to creative services, coordination of ad placement in papers, copywriting, etc.

Minimum Requirements:

- Say Yes Scholar in good academic standing, enrolled in college full-time, or recent Say Yes graduate
- Strong writing skills
- Outgoing personality
- Ability to work independently and within a team
- Reliable transportation

Intern takeaways:

- Interpersonal, communication and organizational skills
- Experience with copywriting and marketing

Duration of employment: 10 weeks (flexible) – exact start and end dates will be decided upon by the employer and hired intern. **There will be some weekends and evenings required for this position.**

Compensation: \$11.10/hr – approximately 20 hours per week.

Accommodations:

The Say Yes Internship Program is committed to providing equal access to individuals with disabilities, including physical access to programs and reasonable accommodations for interns.

To apply: Submit cover letter & resume to buffalointernships@sayyestoeducation.org. **Please note:** If necessary, Say Yes staff may send you edits or suggestions regarding your cover letter and/or resume. In order to submit your materials by the deadline, please ensure that you check your email and reply promptly.

Deadline: May 15, 2019

Interviews: Will take place on a rolling basis.