

# Say Yes Buffalo Internship Opportunity

Position: Food Safety & Microbiology Intern

**Organization Name:** Rich Products

**Location:** 1 Robert Rich Way Buffalo, NY 14213

**Website:** [www.richs.com](http://www.richs.com)

## **Organization Description/Profile:**

Rich's has been able to pull off something rare in the business world: a culture that successfully blends the latest business practices with family values. That means our associates are able to work for a great company while also benefiting from a work environment that fosters world class professionalism combined with family intimacy. Our benefit offerings are reflective of this unique blend of Life, Work and Family.

**Internship Title:** Food Safety & Microbiology Intern

## **Internship Duties and Responsibilities:**

Projects include (but not limited to):

- Conduct shelf study analysis and routine microbiological analysis
- Digital transfer of microbiological and food safety files to support FSMA requirements of reliable and timely access to information
- Ingredient Food Safety Risk Assessment support
- RME and RMC support for obtaining microbiological letters from suppliers as part of the STM and facility in preparation for audits.
- Establish and maintain training library for microbiological laboratory analysis and environmental swab testing from internet availability and possibly develop videos that are more specific to RPC.
- Learning Objective:
- Enhance oral and written communications, develop good working ethic and professionalism. Provide learning and experience in Rich's system and company culture.
- Develop knowledge and understanding of quality principals and standards as applied to food safety and microbiology. Gain valuable and practical experience of for FSQA related project and microbiological testing.
- Become familiar and understand corporate goals and objectives related to food safety and microbiology.

**Minimum Requirements:**

- Say Yes Scholar in good academic standing
- Must be at least a rising Sophomore and be enrolled in school full-time when submitting application (2019 grads must already be enrolled in graduate school)
- Currently pursuing a college or advanced degree in Food Science, Microbiology or related concentration
- Strong computer skills desired, including Microsoft Excel, Word, and Outlook
- Ability to work both independently and in a team environment
- Strong interpersonal skills demonstrate critical thinking and problem-solving capability

**Duration of employment:** Summer 2019 – exact start and end dates will be decided upon by the hired intern and employer.

**Compensation:** Rate of pay will be discussed during the interview process.

**Accommodations:**

Rich Products Corporation, its subsidiaries and affiliates (“Rich’s”), are committed to a policy of Equal Employment Opportunity and will not discriminate against an applicant or employee on the basis of race, color, religion, creed, national origin or ancestry, sex, age, physical or mental disability, veteran or military status, genetic information, gender identity, sexual orientation, marital status or any other legally recognized protected basis under federal, state, or local law. The information collected by this application is solely to determine suitability for employment, verify identity, and maintain employment statistics on applicants.

Applicants with disabilities may be entitled to reasonable accommodation under the Americans with Disabilities Act and certain state or local laws. A reasonable accommodation is a change in the way things are normally done which will ensure an equal employment opportunity without imposing undue hardship on Rich’s. Please contact Rich’s Human Resources department if you need assistance completing this application or to otherwise participate in the application process.

**To apply:**

1. Submit cover letter & resume to [buffalointernships@sayyestoeducation.org](mailto:buffalointernships@sayyestoeducation.org).  
**Please note: If necessary, Say Yes staff may send you edits or suggestions regarding your cover letter and/or resume. In order to submit your materials by the deadline, please ensure that you check your email and reply promptly.**
2. Once your materials are approved by Say Yes staff, please complete the [online application](#) as soon as possible.

**Deadline:** Applications are accepted on a rolling basis, which means hiring is done on a rolling basis as well. Scholars are encouraged to apply ASAP.