

# SAY YES BUFFALO INTERNSHIP OPPORTUNITY SUBMISSION FORM

**Organization Name:** M&T Bank

**Location:** Western New York (Buffalo and surrounding areas)

**Website:** mtb.com

**Organization Description and Core Values:**

We're driven to help, encourage and enable our customers and communities to thrive. Founded in 1856, we care deeply about those we serve. By asset size, we are a top 20 full-service US-based commercial bank, with a long history of community focused banking.

Our five core values are the foundation of our culture, defining how we work together and show up for our customers and each other.

- Integrity. We treat others with respect. We do the right thing, even when nobody is watching. We trust each other to do what's best
- Curiosity. We never stop learning. We encourage creativity. We embrace and adapt to change. We are empathetic and listen actively
- Candor. We're open and honest. We seek and share feedback. We question behavior that doesn't align with our values
- Ownership: We understand what's important to our customers and communities. We follow through on commitments. We execute with urgency. We act responsibly to preserve our future
- Collaboration: We work together as one team. We're transparent and share what we know. We're inclusive and value diverse perspectives. We celebrate our successes

**Position Supervisor & Title:** *Multiple Positions Available*

**Internship Title:** 2024 Summer Internship Program

**Internship Duties and Responsibilities:**

**\*Please note:** This is a general application for our Summer Internship Program. Specific program openings and locations will be made available upon interview with the Recruiter.

**Overview:**

Summer Interns complete a 10 week internship centered around professional development, career growth and building the necessary skills to succeed. Summer Interns participate in projects and department initiatives that accelerate career growth and play an important role in building the future of the Bank. As an Intern, you will gain exposure to other departments through guest speakers and industry leaders and a built-in network with peers as well as priority consideration for full time opportunities throughout the Bank.

Positions may include, but are not limited to, Finance, Business Operations, Mortgage, or Human Resources.

**Primary Responsibilities:**

- Complete duties and responsibilities of an entry-level professional nature specific to assigned area of the Bank.
- Ensure activities adhere to established internal policies and external regulations as applicable.
- Understand and adhere to the Company's risk and regulatory standards, policies and controls in accordance with the Company's Risk Appetite. Identify risk-related issues needing escalation to management.
- Design, implement, maintain and enhance internal controls to mitigate risk on an ongoing basis. Identify risk-related issues needing escalation to management.
- Promote an environment that supports diversity and reflects the M&T Bank brand.
- Maintain M&T internal control standards, including timely implementation of internal and external audit points together with any issues raised by external regulators as applicable.
- Complete other related duties as assigned.

**Minimum Requirements:**

- Must be enrolled in a Bachelor's or Master's program, with at least one semester remaining post-internship
- Minimum 3.0 Cumulative GPA
- Work Visa Sponsorship not offered for this role

**Preferred Requirements:**

- Rising Senior preferred

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**Intern takeaways:**

- Leadership, Networking, Professional Development

**Duration of employment:** Full- time (40 hours per week) June 3, 2024 – August 9, 2024

**Compensation:** \$20.00 - \$22.25 per hour, depending on year in school

**Transportation:** Positions may be located in downtown Buffalo (Main Street) or in Amherst, NY. Assistance for housing or transportation is not offered for interns at this time.

**Accommodations:**

M&T Bank is unwavering when it comes to providing equal employment opportunities to all employees and applicants without regard to race, color, national origin, religion, ethnicity, sex, gender identity, age, disability, citizenship, pregnancy, veteran status, military status, marital status, sexual orientation, genetic information or any other characteristic protected under applicable federal, state or local laws. This policy applies to all terms and conditions of employment, including, but not limited to, recruiting, hiring, placement, training, promotion, compensation and termination.

**To apply:** Submit resume to [buffalointernships@sayyesbuffalo.org](mailto:buffalointernships@sayyesbuffalo.org). Additional application required through Workday: [https://mtb.wd5.myworkdayjobs.com/Campus/job/XMLNAME-2024-Summer-Internship-Program\\_R55013](https://mtb.wd5.myworkdayjobs.com/Campus/job/XMLNAME-2024-Summer-Internship-Program_R55013)

**Deadline:** March 29, 2024

**Interviews & Offers:** On a rolling basis

Please note that internships are competitive and not every scholar will receive an interview. If you are selected for an interview, the employer will contact you directly.