



Any Town Community Center
12345 Main St.
Any Town, NY 11111
P: 111-222-3333
F: 111-222-4444
E: anytowncommctr@gmail.com

January 26, 2018

To Whom It May Concern:

We have granted permission to ABC Youth Services to run a Summer Camp out of the Any Town Community Center from July 9th – August 17th, 2018. The camp will run Monday – Friday, 8am – 12pm. Should you wish to contact me, I can be reached at 111-222-3333.

Sincerely,

John Doe
Executive Director