

Say Yes Buffalo Internship Program

Posting Submission Form

Organization Name: Buffalo Filter

Location: 5900 Genesee St, Lancaster, NY 14086

Website: www.buffalofilter.com

Organization Description/Profile: Buffalo Filter is a medical device manufacturer with a primary focus on manufacturing and engineering products for the evacuation and filtration of hazardous smoke plume generated during laser/electrosurgical procedures.

Position Supervisor & Title: Daniel Ewing, Sr. Director of Operations

Internship Title: Manufacturing Intern

Internship Duties and Responsibilities:

SUMMARY: The role of the Manufacturing Intern is to support Operations process improvements using lean manufacturing tools.

1. Review and comply with all applicable quality system regulations, safety regulations, and company policies and procedures.
2. Analyze equipment, work instructions, assembly processes, and other sources of data to identify existing and/or potential causes of failures.
3. Perform Takt time studies and participate on the Kaizen events team to improve manufacturing productivity.
4. Assist in the development of material specifications, work instructions, and assembly procedures.
5. Prepare reports and project presentations.
6. Conduct process and equipment validations and report results.
7. Other duties as assigned.

Minimum Requirements

- Say Yes Scholar in good academic standing
Completion of at least 3 years of higher learning in an engineering or technical field
- Ability to read & interpret engineering drawings, regulations, and other technical documents
- Excellent communication, organizations, multi-tasking and teamwork skills
- Good attendance and punctuality
- Manual Dexterity

- **Position is contingent on successfully passing a pre-employment drug screen and the positive results of a background check.**

Intern takeaways:

- Skills:
 - Organizational skills within a team
 - Manufacturing, warehouse and office experience
 - Experience in a Lean Manufacturing environment
 - Experience with Takt time studies/Kaizen events

Duration of employment: Starting asap, Monday to Friday, 1st shift, 40 hours per week for approximately 6-8 weeks.

Compensation: \$15.00 per hour

- NOTE: Any determination regarding academic credit will be made by the intern's academic department.

Accommodations:

- The Say Yes Internship Program is committed to providing equal access to individuals with disabilities, including physical access to programs and reasonable accommodations for interns

To apply:

Submit resume to: buffalointernships@sayyestoeducation.org

Deadline: ASAP