



Financial Planning & Analysis Internship – Summer 2018

BlueCross BlueShield of Western New York, headquartered in Buffalo, is one of New York's leading healthcare companies, providing high quality coverage and innovative wellness solutions to members throughout our region. We strive to impact our communities with positive and healthy changes and we're looking for team-spirited, motivated, and enthusiastic individuals to create opportunities to help us succeed in our mission.

The Financial Planning & Analysis Intern will work closely with Cost Control and Profitability to aid in corporate forecasting, budgeting, and long term planning processes.

This is a paid opportunity for the summer of 2018 during normal business hours. The student must be able to work full-time, 40 hours/week at our corporate headquarters located in downtown Buffalo.

This internship presents the following Learning Objectives:

- An opportunity to obtain a general understanding of the various aspects of the Corporate Finance department
- A broader understanding of the importance of financial planning and analytics in the health insurance industry
- An opportunity to develop analytical skills through review of various financial documents
- How to effectively communicate and interact with all levels of management

Job Duties may include the following processes as they relate to corporate compliance controls

- Assist in composing concise, accurate, insightful, and easily understood written interpretation of financial reports
- Process corporate expense reports
- Ability to execute recurring duties in a timely and accurate manner

Required Skills and experience:

- Students entering Junior or Senior year in the fall of 2018 enrolled in a 4-year program in Finance, Mathematics, Economics, Statistics, Accounting or related field of study
- Prior experience in an office setting is desirable
- Excellent time management skills, demonstrated personal accountability and excellent verbal & written skills
- Intermediate proficiency with Microsoft Excel and Word
- Must be enrolled in a degree program for the duration of the internship
- Must be authorized to work in the United States

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For more information about career opportunities at BlueCross BlueShield of Western New York, please visit our web site at www.bcbswny.com.

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