

**Say Yes Buffalo Internship Program
Posting Submission Form**

Organization Name: Martin House Restoration Corporation

Location: 143 Jewett Parkway, Buffalo NY 14214

Website: www.darwinmartinhouse.org

Submitter Name: Gina Neureuther

Position Title: Director of Education

Email Address: gneureuther@darwinmartinhouse.org

Organization Description/Profile: Frank Lloyd Wright's Darwin Martin House Complex preserves, interprets and promotes a world class, master-piece built for Wright's significant patron and friend, Darwin Martin; it is located in Buffalo, New York - a city of recognized architectural treasures. The Martin House offers a series of programs, including tours, educational experiences and special events.

Position Supervisor & Title: Gina Neureuther, Director of Education

Email Address: gneureuther@darwinmartinhouse.org

Internship Title: Programs Intern

Internship Duties and Responsibilities:

The Martin House Education Programs intern will learn about public programs through the lens of an architectural museum. This internship will be project-based, culminating in a portfolio of education programs designed with the director of education, group tour manager and programs manager. It is the hope of the organization that the Programs intern can assist the Martin House with their growing education programs, in particular the summer camp. In turn, the Martin House will offer a learning environment in a non-traditional setting that provides a unique opportunity for an aspiring educator or someone looking for work in the non-profit sector. These project-based programs may be the design of one or more camp lessons, a youth and family program for the fall of 2017 and/or new school programs.

The intern will be responsible for learning about the Martin House in an independent study through materials provided by the Martin House.

Minimum Requirements

- Full time college undergraduate student, in good academic standing
- Say Yes program scholar or past scholar
- Ability to work independently
- Good interpersonal skills and ability to work with others

- Interest in working with children, ages 6-13
- High level of integrity
- Warm demeanor with children
- Creative
- Ability to stand for long periods of time
- Able to lift 30 pounds

Intern takeaways:

- Education lesson plan design
- Knowledge of museum education
- Knowledge of Historic Preservation
- Skills:
 - Leadership
 - Public Speaking

Organization Takeaways:

- Needed assistance during busy summer season
- Development of new programs

Duration of employment:

- 20 hours per week, 10 weeks summer of 2016

Compensation:

- Internships will be paid - Hourly rate – TBD
- NOTE: Any determination regarding academic credit will be made by the intern's academic department.

Accommodations:

- Please note: The Summer of 2016 much of the site will not be deemed wheelchair accessible due to restoration. For future internships that will not be the case.

To apply, submit:

Resume
Cover letter

To:

Gina Neureuther, Director of Education and Programs
143 Jewett Parkway
Buffalo, NY 14214

Deadline:

April 15, 2017